

new profusion employee details

SECTION A – to be completed by employee

Family Name			
Given Name		Middle Initial	
Address			
Suburb & State		Postcode	
Email Address			
Date of Birth	/ /	Gender	M / F
Start Date	/ /	Occupation	

electronic banking payment (primary account) if any additional accounts attach details

Bank Branch		Account Name	
Bank BSB		Account No. (9 digits)	

employee taxation details

Tax File Number		Australian for Tax Purposes?	Yes / No
Claim Tax Free Threshold? ^	Yes / No	HECS Debt?	Yes / No
Claim a Tax Rebate? ^^	Yes / No	Approval to give TFN to super fund?	Yes / No

employee super details

Use employer's default superannuation fund (ASGARD)?	Yes / No	OR nominate another super fund? (if yes, attach super choice form)	Yes / No
Employee Signature			

* Tax free threshold can be claimed by an employee with a Tax File Number from one employer only

** See the Tax Office's Employment Declaration Form

in case of emergency contact

Contact Name:	
Contact Number:	
Relationship to employee:	